

# Pine Rivers St Andrews Hockey Club Inc

## Privacy Statement

On 21 December 2001, the amendments made by the *Privacy Amendments (Private Sector) 2000* (Cwth) to the *Privacy Act 1988* (Cwth) became law. The *Privacy Act 1988* (Cwth) (the Act) now applies to private sector organisations, the definitions of which includes incorporated entities, and so includes the Pine Rivers St Andrews Hockey Club Inc.

The Act provides the protection for “personal information” which is defined as information or an opinion about an individual whose identity is apparent or can reasonably be ascertained from the information or opinion. This also includes information recorded electronically.

Pine Rivers St Andrews Hockey Club Inc is committed to the protection of personal information. This commitment is based on an adherence of the National Privacy Principles (NPPs). The NPPs aim to ensure that organisations that hold personal information handle that information responsibly.

### Collection of personal information

Pine Rivers St Andrews Hockey Club Inc collects a minimum of personal information from a prospective player such as their name, contact details and date of birth. This information is held by the Secretary and the Team Coach.

Pine Rivers St Andrews Hockey Club Inc also collects medical information from a prospective player such as emergency contacts and health care information. The forms containing medical information will be held by Team Managers only.

### Use and disclosure of personal information

All personal information collected by Pine Rivers St Andrews Hockey Club Inc is only made available to those authorised individuals who are required to handle that information for the purposes of registering a prospective player’s membership with both the club as well as with the relevant association that is affiliated with the club. The following organisations are affiliated with the club:

- Brisbane Hockey Association (BHA);
- Brisbane Women’s Hockey Association (BWHA); and
- Brisbane Junior Hockey Association (BJHA).

Medical information obtained by Pine Rivers St Andrews Hockey Club Inc is maintained solely for the purpose of ensuring an individual’s safety if injured in competition while representing the club. An individual’s medical information will at all times remain protected and will only be disclosed to designated medical practitioners if the individual is injured in competition while representing the club.

### Management of personal information

Pine Rivers St Andrews Hockey Club Inc will take all reasonable steps to make sure that the personal information it collects, uses or discloses is accurate, complete and up-to-date.

If requested, Pine Rivers St Andrews Hockey Club Inc will take reasonable steps to let a person know generally what types of information we hold, for what purposes it is held, how we collect it, hold it and use and disclose the information.

### Acknowledgement of Privacy Statement

I/We.....&..... confirm I/We have read and understood this privacy statement and I/We acknowledge the purposes for the collection, use, disclosure and management of mine and/or my child’s personal information by Pine Rivers St Andrews Hockey Club Inc.

Signed: .....

Date:.....

Signed: .....

Date:.....

If you would like to know more information concerning the management of your personal information held by the club, please contact [secretary@pinesaintshockey.com.au](mailto:secretary@pinesaintshockey.com.au)